



NOORUL ISLAM COLLEGE OF ARTS AND SCIENCE

Kumaracoil, 629 180, Thuckalay, Kanyakumari Dist., Tamil Nadu, India
(Accredited with 'B' Grade by NAAC)

Affiliated to
Manonmaniam Sundaranar University, Tirunelveli

Students' Handbook & Academic Calendar 2021-2022

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E-mail: nicollege2001@yahoo.co.in
Website: www.nicollege.com

Our Secretary



Dr. A.P. Majeed Khan

Our Principal



Dr.S.Perumal

OUR MOTTO



KNOWLEDGE POWER WISDOM

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thH]j]J]Jnk...!! thH]j]J]Jnk...!! thH]j]J]Jnk...!!

National Pledge

India is my country.

All Indians are my brothers and sisters.

I love my country.

I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect, and treat everyone with courtesy.

To my country and my people, I pledge my devotion in their well being and prosperity alone lies my happiness.

PERSONAL MEMORANDA

Name :-----

Class :-----Discipline-----

Roll No. / Reg. No. :-----

Department :-----

Permanent Address:-----

-----Pin: -----

Date of Birth :-----

Telephone No :-----Mobile No.-----

E-Mail ID :-----

Blood Group :-----

Aadhaar Card No :-----

Voters ID No. :-----

Driving License No.:-----

Insurance Policy No.:-----

Bank Account No. :-----

***Note: Students are advised to bring the handbook to the college everyday**

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1. GENERAL ADMINISTRATION

The Noorul Islam College of Arts and Science is managed by the N.I. Educational Trust.

Dr. A. P. Majeed Khan

*Chairman, Noorul Islam Educational Trust.
Secretary, Noorul Islam College of Arts and Science.*

Dr. S. Perumal

Principal, Noorul Islam College of Arts and Science.

College Committee

Mr. Faizal Khan	- President
Dr. A.P. Majeed Khan	- Secretary
Dr. K.A. Janardhanan	- Member
Dr. S. Perumal	- Principal
Dr. R. Perumalswamy	- Member
Dr. C.L. Prameela	- Representative Teaching Staff
Dr. R. Rajalakshmi	- Representative Teaching Staff
Mrs. S.S. Bindhu Lekha	- Representative Administrative Staff

You must be the change you wish to see in the world. Mahatma Gandhi

COLLEGE COUNCIL

The College Council consists of the Principal, the Secretary, Heads of Departments and Senate Member. It advises the Principal on all matters pertaining to discipline and smooth functioning of the college etc. Normally it meets once in a month and whenever, contingencies arise.

Members of the College Council:

Dr. S. Perumal	-	President
Dr. Priya C.Nair	-	Secretary (Senate member)
Dr. S. Padmadevi	-	Member
Dr. C.L. Prameela	-	Member
Mrs. S. T. Deepa	-	Member
Dr. R. Rajalakshmi	-	Member
Dr. J. Babudhas	-	Member
Mr. B. Sankar Gopu	-	Member
Dr. R.P. Dhanya	-	Member
Dr. Ciby S. Kumar	-	Member
Mrs. M. Amutha Angel	-	Member
Dr. V.S. Sangeetha	-	Member
Mrs. R.V. Nisha	-	Member
Mrs. G. Mini	-	Member
Mr. C. Murugesan	-	Member
Mr. R.P. Anil Kumar	-	Member
Mr. A. Marshal	-	Member
Mr. A. Natarajan	-	Member

Facts are facts and will not disappear on account of your likes- Jawaharlal Nehru

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Secretary-Ex-Officio	:	Dr. A. P. Majeed Khan, Chairman
Chair Person	:	Dr. S. Perumal, Principal
Co-ordinator	:	Dr. R. Rajalakshmi
Asst. Co-ordinator	:	Dr. R.P. Dhanya
Members(Teaching Staff Representatives)	:	Dr. J. Babudhas
	:	Dr. Priya C.Nair
	:	Mr. B. Sankar Gopu
	:	Dr. Ciby S. Kumar
	:	Mrs. R.V. Nisha
	:	Mr. C. Murugesan
	:	Mrs. L.B. Reshmi
	:	Mrs. M. Amutha Angel
	:	Mrs. M. Sheela Pushpa Darlin
Members (Management Representative)	:	Dr. K. A. Janardhanan Deputy Registrar (HRM), N. I. University, Kumaracoil.
(Administrative Staff Representative)	:	Mrs. K. Viji
Academician	:	Dr. P. Kolappadhas Associate Professor of English S. T. Hindu College, Nagercoil.
Industrialist	:	Mr. S. M. Sundar General Manager Yoke Engineering Outsourcing Coimbatore.
Social Activist	:	Mr. P.D.S. Mani, Ex-President, Vilavur Panchayat, Moolachal (P.O)
Alumni	:	Mrs. G.M. Shilpa

Anger and intolerance are the enemies of correct understanding- Mahatma Gandhi

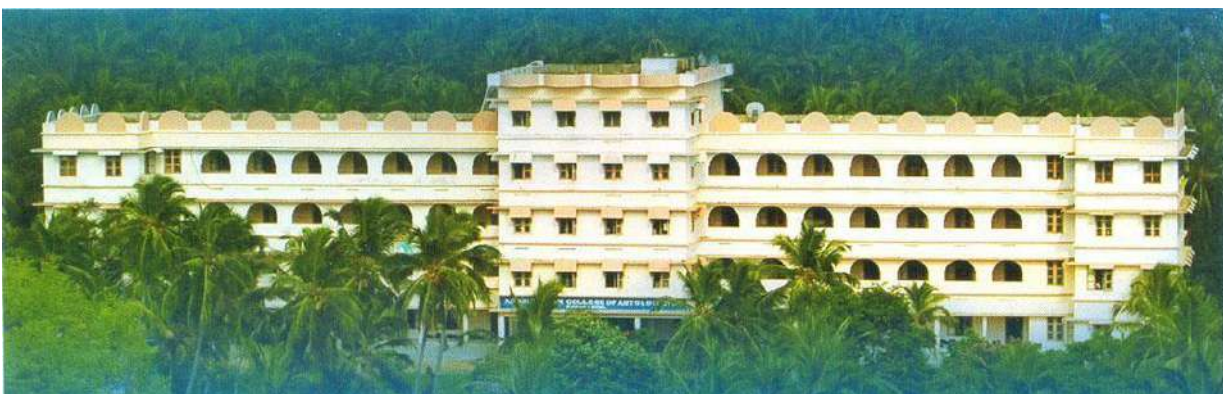
2. ABOUT OUR COLLEGE

Noorul Islam College of Arts & Science is an offspring of the Noorul Islam Educational Trust. Noorul Islam Trust is reputed for its commitment to the cause of higher education. Janab. Dr. A.P. Majeed Khan, the well known Philanthropist, is the Founder Chairman of the Trust. The Trust has to its credit certain popular technical and Educational Institutions, namely, the well-known, Noorul Islam University at Kumaracoil, Noorul Islam Polytechnic College at Punkarai, Noorul Islam Industrial Training Centre, Amaravilai, Noorul Islam Multispeciality Hospital (NIMS) and Noorul Islam Dental College at Neyyatinkarai.

The College is situated in the serene picturesque slope of the Velimalai Hills in the Western Ghats near the historically famous and once the capital of Travancore Kingdom, Padmanabhapuram. It is about 55kms away from Thiruvananthapuram and 14 kms from Nagercoil. The College campus is spread over an area of more than 15 acres of greenery.

NICAS, started in 2001 by the Noorul Islam Educational Trust, is affiliated to Manonmaniam Sundaranar University. With a meager strength of just 75 students, offering three courses namely Computer Science, Information Technology and Computer Applications, the college progressed leaps and bounds by adding new courses and infra facilities. Today in the year 2019, the college has effective student strength of about 1498 and offers 11 U.G. courses, 5 P.G. courses. There are 84 members of the teaching staff and 31 members of the administrative staff. Among the teaching staff, there are 44 Ph.D holders and 64 M.Phil degree holders.

The NAAC peer team visited the campus in April-2012 and the college was awarded 'B' grade. Our college competed in NIRF-2020 (National Ranking Framework). Institution's Innovation Council was established in the year 2020-2021. The college has completed 20 years of educational service.



You cannot believe in God until you believe in yourself-Swami Vivekananda

MOTTO



KNOWLEDGE POWER WISDOM

VISION

Imparting world class education to the youth for their overall development and thereby positively further the Nation's Economic and Societal Development.

MISSION

Expanding the horizons of knowledge and achieve excellence by creating an atmosphere of Learning, Research and all round development of our students with a steadfast focus on Empowerment, Engagement and Employability. We will strive to do this by creating a strong fabric of shared values, Self-Reliance and Commitment.

If you want to go east, don't go west-Ramakrishna

IMPORTANT TELEPHONE NUMBERS

1. Vice Chancellor, Manonmaniam Sundaranar University :0462-2337231
2. Registrar, Manonmaniam Sundaranar University :0462-2532844
3. Controller of Examinations, M.S. University : 0462-2322970
4. NICAS - Principal : 04651-253766
5. NICAS - Office : 04651-256676
6. Accident Help Line at Thottiyode : 04651-231888
7. District Collector Office : 04652-233285
8. Fire & Ambulance, Nagercoil : 101 & 108
9. Govt. Hospital, Nagercoil : 04652-245176, 245177
10. Govt. Hospital, Thuckalay : 04651-250732
11. Jayasekaran Hospital, Nagercoil : 04652-230019
12. Morris Mathias Hospital, Nagercoil : 04652-279902
13. Krishnakumar Hospital, Nagercoil : 04652-231322
14. Blood Bank, Vivek lab, Nagercoil : 04652-230108
15. Kanya Blood Bank, Nagercoil : 04652-225850
16. District Fire Station, Nagercoil : 04652-223131
17. Fire Station, Thuckalay : 04651-250799
18. Railway Station, Kuzhithurai : 04651-270133
19. Railway Enquiry & Reservation, Nagercoil : 04652-240832
20. Head Post Office, Nagercoil : 04652-232066
21. Head Post Office, Thuckalay : 04651-250740
22. Speed Post, Nagercoil : 04652-236300
23. Tamilnadu Mercantile Bank Ltd., Nagercoil : 04652-226242
24. Tamilnadu Mercantile Bank Ltd., Talakkulam : 04651-222229
25. Taluk Office, Thuckalay : 04651-250724

*Travel in all the four quarters of the earth, yet you will find nothing anywhere.
Whatever there is, is only here -Ramakrishna*

3. COURSE OF STUDY

PROGRAMMES OFFERED

UG. COURSES

- ❖ B.A. English
- ❖ B.Sc. Computer Science
- ❖ B.Sc. Information Technology
- ❖ B.Sc. Biotechnology
- ❖ B.Sc. Microbiology
- ❖ B.Sc. Visual Communication
- ❖ B.Sc. Mathematics
- ❖ B.Sc. Chemistry
- ❖ B.C.A. (Bachelor of Computer Applications)
- ❖ B.Com.
- ❖ B.B.A (Bachelor of Business Administration)

PG. COURSES

- ❖ M.A. English
- ❖ M.Sc. Biotechnology
- ❖ M.Sc. Computer Science
- ❖ M.Com.
- ❖ M.Sc. Mathematics

Science is a beautiful gift to humanity; we should not distort it
-A. P. J. Abdul Kalam

4. FACULTY MEMBERS

NOORUL ISLAM COLLEGE OF ARTS & SCIENCE, KUMARACOIL

Principal: Dr. S. Perumal, M.Sc., M.Phil., B.Ed., Ph.D.

Department of Tamil

1	Dr. S. Padmadevi	HOD /Tamil
2	Dr. N. Sivakumar	Asst. Prof.
3	Dr. G. Sasikala	Asst. Prof.
4	Dr. P.G. Saraswathi	Asst. Prof.
5	Dr. A. Reji	Asst. Prof.

Department of Malayalam

6	Dr. C.L. Prameela	HOD / Malayalam
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Department of Hindi

7	Mrs. R.V. Nisha	HOD / Hindi
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Department of English

8	Mrs. G. Mini	HOD / English
9	Ms. S. Mohamed Murshitha	Asst. Prof.
10	Mr. T. Janardhanan	Asst. Prof.
11	Ms. L.B. Reshmi	Asst. Prof.
12	Ms. S.K. Shyni Raj	Asst. Prof.
13	Ms. D. Asha Malar	Asst. Prof.
14	Ms. V. Ajila Jothi	Asst. Prof.
15	Ms. S. Sabitha	Asst. Prof.
16	Mr. V.I. Sree Dev	Asst. Prof.
17	Ms. S. Sajna Beevi	Asst. Prof.
18	Ms. D.L. Anusha	Asst. Prof.
19	Mrs. D. Berbin	Asst. Prof.

Department of Maths

20	Mr. C. Murugesan	HOD / Mathematics
21	Mrs. V. R. Lekshmi Regha	Asst. Prof.
22	Ms. M. Sree Vidhya	Asst. Prof.
23	Ms. S.K. Sridevi	Asst. Prof.
24	Ms. B. Anslin	Asst. Prof.
25	Ms. R. I. Abilakrishna	Asst. Prof.

Department of Computer Science

26	Dr. R. Rajalakshmi	HOD / PG
27	Mr. B. Sankar Gopu	HOD / UG
28	Mrs. J. Akila	Asst. Prof.
29	Mrs. M. R. Ramya	Asst. Prof.
30	Mrs. F. Asha	Asst. Prof.
31	Mrs. T.D. Jeba Freeda	Asst. Prof.
32	Mr. V.S. Krishna Prasad	Asst. Prof.
33	Mr. V.G. Ram Kumar	Asst. Prof.
34	Mrs. G.M. Shilpa	Asst. Prof.

Department of Information Technology

35	Dr. Priya C. Nair	HOD
36	Dr. D. Sophin Seeli	Asst. Prof.
37	Mrs. S. Kala	Asst. Prof.
38	Mrs. T. Mabel	Asst. Prof.
39	Mrs. S. Stanly Sherin	Asst. Prof.

Department of Computer Application

40	Mrs. S.T. Deepa	HOD
41	Mr. M. Avudayappa Pillai	Asst. Prof.
42	Mrs. T.O. Sunitha	Asst. Prof.
43	Mrs. R. Asha Narayani	Asst. Prof.
44	Mrs. C.S. Parvathy	Asst. Prof.

Department of Biotechnology

45	Dr. V.S. Sangeetha	HOD
46	Dr. K.A. Saju	Asst. Prof.
47	Dr. M.P. Anupa	Asst. Prof.
48	Mrs. P.N. Sukitha	Asst. Prof.
49	Dr. S. Poornima	Asst. Prof.
50	Mrs. V. Meera Sabari	Asst. Prof.
51	Ms. M. Raziya Fathima	Asst. Prof.
52	Mrs. G.A. Authira	Asst. Prof.
53	Dr. D. Gnanslin Sheeba	Asst. Prof.

Department of Microbiology

54	Dr. R.P. Dhanya	HOD
55	Mrs. S. Sree Devi	Asst. Prof.
56	Mrs. U. Josphin Bedit Bai	Asst. Prof.
57	Mrs. P. Uma Nageswari	Asst. Prof.
58	Mrs. T. Sheeba	Asst. Prof.

Department of Chemistry

59	Mrs. T. Shining Vinil Priya	HOD
60	Mrs. M. Sheela Pushpa Darlin	Asst. Prof.
61	Mrs. J. Jose Hepzin Alis	Asst. Prof.

Department of Visual Communication

62	Mr. Ciby S. Kumar	HOD
63	Mrs. P. Pushpalatha	Asst. Prof.
64	Mr. R.S. Viknesraja	Asst. Prof.
65	Mrs. R.N. Reneesha	Asst. Prof.

Department of Commerce

66	Dr. J. Babudhas	HOD
67	Mr. P. Reghu Kumar (Partime- Lawyer)	Asst. Prof.
68	Mrs. P. Indira	Asst. Prof.
69	Ms. S.S. Rekha	Asst. Prof.
70	Dr. C. Suseelan	Asst. Prof.
71	Mrs. R. Jeya Sree	Asst. Prof.
72	Mrs. P.T. Rajitha	Asst. Prof.
73	Mrs. N. Sheeja	Asst. Prof.
74	Mrs. M.U. Padmaja	Asst. Prof.
75	Mrs. H.P. Dhanushree	Asst. Prof.
76	Ms. M.G. Remya	Asst. Prof.
77	Mr. V. Dhaneesh	Asst. Prof.
78	Mrs. S. Saumia	Asst. Prof.

Department of Management

79	Mrs. M. Amutha Angel	HOD
80	Mr. B.L. Sreejith	Asst. Prof.
81	Mrs. S.G. Sugitha	Asst. Prof.
82	Mrs. S.R. Flower Queen	Asst. Prof.
83	Mrs. C. Sheeba Christilda	Asst. Prof.

Department of Library

84	Mr. R. P. Anilkumar	Librarian
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Administrative Staff

OFFICE STAFF

1. Mr. A. Nadarajan	-	PA to Principal
2. Mr. R. Srikanteswaran	-	Clerk
3. Mrs. S.S. Bindhu Lekha	-	Clerk
4. Mr. S. Sunil Kumar	-	Cashier
5. Mr. J. Padma Kumar	-	Clerk
6. Mrs. K. Sreekala	-	Clerk
7. Mrs. R.S. Lakshmi	-	Clerk
8. Mrs. K. Viji	-	Typist

LIBRARY STAFF

9. Mrs. M. Janaki	-	Asst. Librarian
10. Mrs. M. Rathika	-	Library Assistant
11. Mrs. K. Bharathi	-	Library Attender

LABORATORY STAFF

12. Mr. A. Indra Kumar	-	Lab Assistant
13. Mrs. B.P. Santhiya	-	Lab Assistant
14. Mr. S. Rajesh	-	Lab Assistant
15. Mrs. R.M. Sulekha	-	Lab Assistant

SUPPORTING STAFF

16. Mr. M. James	-	Peon
17. Mrs. S. Rajam	-	Sweeper
18. Mrs. T. Dhanalakshmi	-	Sweeper
19. Mrs. A. Selvi	-	Sweeper
20. Mrs. J. Kumari	-	Sweeper
21. Mrs. M. Sworna Bai	-	Sweeper
22. Mrs. G. Chenbagam	-	Sweeper
23. Mrs. Karthika	-	Sweeper
24. Mr. G. Ganesh	-	Electrician
25. Mr. D. Jeen Robert Singh	-	Electrician
26. Mr. S. Harikumar Nair	-	Driver

SECURITY STAFF

27. Mr. A. Anantha Krishnan	-	Security
28. Mr. Y. Justin Joseph	-	Security
29. Mr. R. Reghu	-	Security
30. Mr. Madhavan Pillai	-	Security

5. CAMPUS DISCIPLINE

GENERAL RULES & REGULATIONS FOR STUDENTS

CODE OF CONDUCT

1. All the students should wear uniform compulsorily. Students without uniform will not be allowed to attend classes.
2. Students should wear identity cards inside the campus.
3. Proper respect should be given to Faculty members inside/outside the classrooms.
4. Students should not loiter inside the campus of the college during working hours. Even if they have no classes, loitering should be avoided.
5. No student shall leave the class without the permission of the teacher.
6. Students attending lecture, working in laboratories or attending meeting shall maintain perfect silence.
7. Students should enter their respective classes at the stroke of the first bell before each session.
8. Usage of Mobile phones inside the campus is strictly prohibited.
9. Movement of students from classrooms to labs and vice versa should be neat and quiet.
10. Damaging College properties is a crime which will be dealt with seriously.
11. Students should intimate the present residential address. If any change, it should be updated immediately.
12. Disobedience or disrespect to the members of the staff, irregularity in attendance and in submitting assignments, violation of disciplinary rules etc., are strong reasons warranting severe punishment such as suspension or even termination.

DISCIPLINE

1. Students should be neatly and decently dressed and should attend the college regularly.
2. Every student is required to observe disciplined and decorous behavior both inside and outside the college.
3. Students should be punctual to the classes.

4. Adherence of rules should be strictly followed inside the class rooms and laboratories.
5. Students reporting late for the class shall enter the class only with the permission of the concerned staff.
6. Students shall take all internal assessment tests and model examinations seriously and should attend them without fail.
7. Collection of funds by students is prohibited. Prior permission is needed in case of necessity.
8. Smoking and chewing are strictly prohibited inside campus.
9. Only with the written permission of the Principal, the students can organize any function.
10. Students are completely prohibited from participating in any political/communal activities.
11. Eve-teasing inside and outside the college campus is a punishable crime.

ATTENDANCE

1. Every student shall attend the college regularly and punctually on all working days.
2. Attendance will be marked at the beginning of each period.
3. Students who come late may enter the classes only after obtaining the permission of the Principal.
4. If a student is absent for one or more periods either in the morning or evening, he/she shall lose half a day's attendance.
5. Any memo from the office calling for an explanation should be answered immediately.
6. The minimum attendance prescribed by the University for appearing the University Examination is 75%.
7. Students can leave the class room in case of emergency only with the permission of the faculty.
8. 100% attendance is mostly expected and appreciated.

ANTI-RAGGING

1. Ragging is a criminal offence.
2. Ragging in any form is completely banned inside and outside the college campus.
3. Serious disciplinary action including dismissal from college will be taken if any student is found guilty of ragging.
4. There is a separate Anti-Ragging Committee in the college. Any matter relating to ragging should be reported to the committee immediately.

IDENTITY CARDS

1. Every student is issued with an identity card and shall be in possession of the same while inside the campus.
2. Loss of identity card should be immediately brought to the notice of the Principal through the HOD of concerned department for issue or duplicate identity card.
3. The Identity card should be surrendered at the time of discharge from college.

TEST & MODEL EXAMINATION

1. There would be two Internal Assessment Tests during the semester period to assess the progress of the student.
2. In addition there will be a Model Examination at the end of the semester.
3. Attendance for the Internal Assessment Test and Model Examination is compulsory and no leave shall be granted normally.
4. Students who fail to show progress in studies will not be allowed to appear for the University Examination.

LIBRARY

1. Every student of the college is eligible for getting membership of the library.
2. Library can be utilized by the student from 9.00 a.m. - 4.00 p.m.
3. Members must show their Library Card on entering the Library, while borrowing books and journals and at any time if asked to do so, by the Library Staff.
4. Bags, Umbrella, Tiffin Boxes and other personal belongings must be deposited at the property room.
5. Every member must sign the register available at the entrance.
6. Personal reading materials are not allowed inside Library.
7. Members are free to browse through the books. Books taken out of the shelves must be put on a table. Replacing the books on shelves is not encouraged as it may be misplaced.

8. Readers should not mark, underline, dog-ear mark, write, tear pages or damage the Library documents.
9. Strict silence, decorum and discipline must be maintained inside the Library.
10. All U.G. students are permitted to borrow 2 Books and P.G. for 4 Books at a time.
11. Members should not damage library property or disturb other members.
12. Smoking, eating, sleeping and talking loudly are strictly prohibited in the Library.
13. Newspapers, Magazines, Journals and University Question Bank must be read only in the Library on specific tables and should not be taken to any other reading areas.
14. No Library materials can be taken out of the library without written permission.
15. Anyone who violates the rules and regulations of the library would be liable to lose the privilege of Library Membership.
16. A student who has lost his ticket shall make a written report to the librarian immediately.
17. Every year the good library user is to be selected and honored during the college day.

HOSTEL

1. Students of colleges managed by Noorul Islam Educational Trust are eligible for admission to Hostel.
2. Students seeking admissions to the Hostel shall apply for the same in a prescribed form available in the Hostel / College Office.
3. Admission shall be made by the Warden only after scrutinizing the application and the admission is valid for one academic year only.
4. Before seeking admission to the Hostel, students are advised to satisfy themselves about the facilities available in the Hostels. They cannot claim for additional facilities after obtaining admission.
5. The Principal of Noorul Islam College of Arts & Science shall be the Warden of the Hostel. Deputy Warden will assist him in administering the Hostel.
6. Details regarding Hostel fees, mess charges and code of discipline can be had from Deputy Wardens.
7. The Warden shall frame and issue disciplinary rules of a permanent or temporary character regulating the conduct of students of the Hostel in the Hostel

Premises, so for as such rules seem necessary to maintain the reputation of the Hostel as well as the college from time to time.

8. The Warden is empowered to inflict punishments like fine, suspension or expulsion from the Hostel and College in the interest of the Institution for gross misbehavior by the inmates of the Hostel.
9. Day Scholars / Visitors shall not be permitted to visit the Hostel without prior permission from the warden.
10. All the inmates of the Hostel must be present without fail at the time of roll call notified by the warden. The defaulters will be viewed seriously.
11. Perfect silence must be observed between 9.00 p.m. - 7.00 a.m. during which students should not move unnecessarily in the hostel.
12. Mess timings shall be strictly adhered to as announced by Deputy Wardens.
13. Students can leave the Hostel, if necessary, only after making entry in the prescribed format and getting written permission from the Warden. Unauthorized absence will be seriously viewed and disciplinary actions will be taken against them as decided by the Warden.
14. Students shall utilize the recreation facilities of the Hostel only between 5.00 p.m. -7.30 p.m.

6. ACADEMIC ADMINISTRATION

The successful functioning of an educational institution, will solely depend upon academic administrators who shoulder the responsibility of evolving the right curriculum and meticulously plan and effectively execute the various programmes that an institutions demands.

Examination Committee

Dr. S. Perumal	Principal, Chairman
Mr. B. Sankar Gopu	Convenor
Mr. B.L Sreejith	Member
Dr. V.S. Sangeetha	Member
Mr. V.G. Ramkumar	Member

Finance Committee

Dr. S. Perumal	Principal, Chairman
Mrs. S.T. Deepa	Convenor
Dr. V.S. Sangeetha	Member
Mrs. R.S. Lakshmi (Clerk)	Member

Admission Committee

Dr. S. Perumal	Principal, Chairman
Dr. C.L. Prameela	Member
Dr. R. Rajalakshmi	Member
Dr. N. Sivakumar	Member

Anti-Ragging / Anti-Eve Teasing Committee

Dr. S. Perumal,	Principal, Chairman
Mr. B. Sankar Gopu	Convenor
Dr. C. L. Prameela	Member
Dr. J. Babudhas	Member
Mr. B.L. Sreejith	Member
Mr. A Marshal	Member
Mr. S.S. Sriju (III B.Sc CS)	Student member
Ms. S.L. Vinodhitha (III B.Com)	Student member

Discipline Committee

Dr. S. Perumal,	Principal, Chairman
Dr. C.L. Prameela	Convenor
Dr. S. Kala	Member
Dr. J. Babudhas	Member
Dr. N. Sivakumar	Member
Mr. V.S. Krishna Prasad	Member
Mr. C. Murugesan	Member

Placement Cell

Dr. S. Perumal	Principal, Chairman
Dr. Priya C. Nair	Convenor
Mrs. S.T. Deepa	Member
Mr. B.L. Sreejith	Member
Mr. C. Murugesan	Member

Student Welfare Committee

Dr. S. Perumal	Principal, Chairman
Dr. R. Rajalakshmi	Convenor
Dr. D. Sophin Seeli	Member
Mr. C. Murugesan	Member
Mrs. P.N. Sukitha	Member
Mrs. S. Sabitha	Member

Mentor Committee

Dr. S. Perumal	Principal, Chairman
Dr. R. Rajalakshmi	Convenor
Mrs. M.R. Ramya	Member
Mrs. T. Mabel	Member
Mrs. T.O. Sunitha	Member
Dr. S. Poornima	Member

Youth Welfare Committee

Dr. S. Perumal	Principal, Chairman
Mr. V. Krishna Prasad	Convenor
Mrs. C. Sheeba Christilda	Member
Mrs. S. Sabitha	Member
Mrs. S. SreeDevi	Member

Website Maintenance Committee

Dr. S. Perumal	Principal, Chairman
Dr. R. Rajalakshmi	Convenor
Dr. Priya. C. Nair	Member
Mr. M. Avudayappa Pillai	Member
Mrs. L. B. Reshmi	Member
Mrs. K. Viji	Member

Sports Advisory Committee

Dr. S. Perumal	Principal, Chairman
Mr. A. Marshal	Convener
Mr. V.S. Krishna Prasad	Member
Dr. S. Poornima	Member
Mrs. P. Indira	Member

Research and Consultancy Committee

Dr. S. Perumal	Principal, Chairman
Dr. R. Rajalakshmi	Convenor
Dr. R.P. Dhanya	Member
Dr. D. Sopin Seeli	Member
Dr. V.S. Sangeetha	Member
Dr. S. Poornima	Member

Women's Cell

Dr. S. Perumal	Principal, Chairman
Dr. S. Padma Devi	Member
Dr. M. SreeVidhya	Member
Mrs. P. N. Sukitha	Member
Mrs. V. Ajila Joyhi	Member
Mrs. S.G. Sugitha	Member
Mrs. G.M. Shilpha	Member

Parents Teachers Association

Dr. S. Perumal	Principal, Chairman
Dr. R.P. Dhanya	Member
Dr. Ciby S. Kumar	Member
Mrs. P. Indira	Member
Mrs. T. Mabel	Member
Mrs. T. Sheeba	Member

Alumni Association

Dr. S. Perumal	Principal, Chairman
Mrs. S.T. Deepa	Convenor
Mr. R.P. Anil kumar	Member
Mrs. U. Josephin Benedit Bai	Member
Mrs. F. Asha	Member
Mr. V.I. Sree dev	Member

Institution's Innovation Council

Dr. S. Perumal	President
Dr. R. Rajalakshmi	Convenor
Dr. Ciby S Kumar	Social Media Co-ordinator
Dr. R.P. Dhanya	Innovation Activity Co-ordinator
Dr. J. Babudhas	IPR Activity Co-ordinator
Dr. Priya C Nair	Internship Activity Co-ordinator
Mr. B. Sankar Gopu	Start-up Activity Co-ordinator
Dr. G. Ganapathi Ram	Representative
Mr. Ramesh Babu	Bank Investor
Mr. P. Vijayavel	Industry Expert
Dr. J. Joseph	Patent Expert
Mr. Joemicks	Start-up Alumini Entrepreneur

7. Co/EXTRA CURRICULAR ACTIVITIES

NATIONAL SERVICE SCHEME (NSS)

The NSS aims at providing opportunities to the students to serve the society so as to make the members develop into better citizens. The regular activities of the NSS include orientation programmes as well as fieldwork. The orientation programmes are spread over four semesters covering the topics like National Integration, Rural Development, Planting Trees, Lab-to-land technology, theatre arts, evils of dowry system, awareness on rain water harvesting, etc.

The college has a single unit of the National Service Scheme which started its functioning from the academic year 2003-2004. Enrolments of students from the degree classes are done on voluntary basis. Every year 10 days of special camp activities are conducted focusing on a social theme.

Programme Officers:
Dr.G.Sasikala
Mr.B.L.Sreejith
Mrs.P.Indira

YOUTH RED CROSS SOCIETY

The Youth Red Cross vigorously acts in our college to encourage the students in voluntary Service and to produce a human society. Each member of this organizations are involved in activities like Blood donation, Eye donation, Helping others, Imparting General Knowledge, Creating gardens, Creating Health Awareness, Creating Awareness of National Integrity and stands to produce a Prosperous India.

Every Academic year, social welfare programmes enunciated by Manonmaniam Sundaranar University are conducted in consultation with the Principal of the college and this brings pride to the college.

Co-ordinator: Dr.N.Sivakumar

LEGAL AID CLUB

The Legal Aid Club has been started in the year 2010 with 35 students in consultation with the Tamilnadu Judiciary to help students with legal problems. The club conducts a number of legal awareness programmes and seminars at various places all over Kanyakumari District.

Convenor: Mr. P. Raghu Kumar, Advocate

CANTEEN

Separate Canteen for boys & Girls, Varieties of foods as per the requirements of the students are arranged for snacks and Lunch.

Co-ordinator: Dr. Ciby S. Kumar

RED RIBBON CLUB

Red Ribbon Club was started in the year 2006 with 260 active volunteers. Red Ribbon Club of our College is approved by the government of TamilNadu and TamilNadu AIDS Control Society. Frequent social awareness programmes, personality development programmes, signature camps and seminars are conducted to make awareness among the students and the public about AIDS and other social issues.

Co-ordinator: Mr.J.Babudhas

CONSUMER CLUB

Consumer club is inaugurated in the year 2008. The idea is to make the students aware of the very dynamic consumer scene in India. 150 students from all the departments of this college are members. The club organizes seminars and guest lectures. The members participated in various competitions and won prizes.

Co-ordinator:Mr. V.S. Krishna Prasad

QUIZ CLUB

The NICAS quiz club has about 150 members from various departments. Every year in view of the college day celebrations NICAS quiz club conducts interdepartmental quiz competitions and winners were awarded prizes and given certificates. The NICAS quiz club members actively also participates in competitions conducted by various institutions.

Co-ordinator : Mr.Avuyadaiyappilai

NICAS ROTARACT CLUB

The NICAS Rotaract Club of this college is sponsored by the 'Rotary Club of Kuzhithurai Gems'. This is an international organization primarily for young men and women of the age group 18 through 28. The Rotaract members actively involve in various service projects like tree planting, Campus cleaning and visiting charity institutions.

Coordinator : Dr.R.P.Dhanya

NICAS- SAVE GREEN CLUB

To instill among students the values of positive behavior, a sense of responsibility and to empower them with sustainable practices. Save Green - The Eco Club of the College provides opportunities for students to explore and create solutions through various Eco initiatives. The club is operated by an environmental leadership team who monitor and implement step-by-step guidance in waste management, water and energy consumption as well as in biodiversity. The Eco Team (teachers and students) provided an opportunity to participate in workshops and seminars organized by various NGOs and some volunteer units. Our college established Save Green Club in the year 2016-2017.

Co-ordinator: Dr. S. Poornima

NATIONAL CADET CORPS

The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. Needless to say, the NCC also provides an environment conducive to motivating young Indians to join the armed forces. Our college established NCC in the year 2019-2020.

Co-ordinator: Mr. V.I. Sreedev

DEPARTMENT ASSOCIATIONS

The principal is the President of all associations (for UG/PG). The Head of the department of every major shall be the convener and next senior staff shall be the co- convener. Every student of the UG/PG shall be the member of the association. A Boy and a Girl representative shall be elected from each class for the respective Association except third year. The third year representative shall be elected as Secretary of the Association. They are responsible for conducting seminars/ workshops/symposiums once in every semester.

**All HODs of Departments
Staff Advisor**

8. ACADEMIC CALENDAR

ODD SEMESTER

17th June 2021 – 31st October 2021

EVEN SEMESTER

5th December 2021 – 25th April 2022

CODE FOR THE TIME – TABLE

D1 D2 D3 D4 D5 D6

CLASS HOURS

9.50 AM - 1.00 PM 1.50 PM - 4.00 PM

OFFICE HOURS

9.30 AM - 5.00 PM FOR ALL WORKING DAYS

JUNE – 2021				
Date	Day	Order	Particulars	Work Days
1	Tue			
2	Wed			
3	Thu			
4	Fri			
5	Sat		<i>Environment Day</i>	
6	Sun			
7	Mon			
8	Tue			
9	Wed			
10	Thu			
11	Fri			
12	Sat		<i>Anti-Child Labour Day</i>	
13	Sun			
14	Mon		<i>Blood Donor Day</i>	
15	Tue			
16	Wed			
17	Thu			
18	Fri			
19	Sat			
20	Sun			
21	Mon		<i>World Yoga Day</i>	
22	Tue			
23	Wed			
24	Thu			
25	Fri			
26	Sat			
27	Sun			
28	Mon			
29	Tue			
30	Wed			

JULY – 2021				
Date	Day		Particulars	Work Days
1	Thu			
2	Fri			
3	Sat			
4	Sun			
5	Mon			
6	Tue			
7	Wed			
8	Thu			
9	Fri			
10	Sat			
11	Sun		<i>World Population Day</i>	
12	Mon			
13	Tue			
14	Wed			
15	Thu			
16	Fri			
17	Sat			
18	Sun			
19	Mon			
20	Tue			
21	Wed			
22	Thu			
23	Fri			
24	Sat			
25	Sun			
26	Mon			
27	Tue			
28	Wed			
29	Thu			
30	Fri			
31	Sat			

AUGUST – 2021				
Date	Day	Order	Particulars	Work Days
1	Sun			
2	Mon			
3	Tue			
4	Wed			
5	Thu			
6	Fri			
7	Sat			
8	Sun			
9	Mon		Reopening of classes for II and III yr UG and II yr PG students	1
10	Tue			2
11	Wed			3
12	Thu			4
13	Fri			5
14	Sat		Second Saturday	
15	Sun		Independence Day	
16	Mon			6
17	Tue			7
18	Wed			8
19	Thu			9
20	Fri		Muharam	
21	Sat		Bakrid	
22	Sun			
23	Mon		Onam	
24	Tue			10
25	Wed			11
26	Thu			12
27	Fri			13
28	Sat			14
29	Sun		National Sports Day	
30	Mon		Krishna Jayanthi	
31	Tue			15

SEPTEMBER – 2021				
Date	Day	Order	Particulars	Work Days
1	Wed			16
2	Thu			17
3	Fri			18
4	Sat			19
5	Sun		<i>Teachers Day / Sanskrit Day</i>	
6	Mon		Commencement of classes for I yr UG Students	20
7	Tue			21
8	Wed			22
9	Thu			23
10	Fri		<i>Ganesh Chaturthi</i>	
11	Sat		Second saturday	
12	Sun			
13	Mon			24
14	Tue			25
15	Wed		Commencement of classes for I year PG students	26
16	Thu		<i>World Ozone Day</i>	27
17	Fri			28
18	Sat			29
19	Sun			30
20	Mon			
21	Tue			31
22	Wed			32
23	Thu			33
24	Fri			34
25	Sat			35
26	Sun			
27	Mon			36
28	Tue			37
29	Wed			38
30	Thu			39

OCTOBER- 2021				
Date	Day	Order	Particulars	Work Days
1	Fri			40
2	Sat		<i>Gandhi Jayanthi</i>	
3	Sun			
4	Mon			41
5	Tue			42
6	Wed			43
7	Thu			44
8	Fri		<i>Indian Air Force Day</i>	45
9	Sat		<i>Second Saturday</i>	
10	Sun		<i>National Post Day</i>	46
11	Mon		<i>National Girl Child Day</i>	47
12	Tue			48
13	Wed			49
14	Thu		<i>Saraswathi Pooja</i>	
15	Fri		<i>Vijaya Dhasami / Students Day</i>	
16	Sat		<i>World Food Day</i>	
17	Sun			
18	Mon			50
19	Tue		<i>Miladi-un-Nabi</i>	
20	Wed		<i>Maharishi Valmiki Jayanthi</i>	51
21	Thu			52
22	Fri			53
23	Sat			54
24	Sun			
25	Mon			55
26	Tue			56
27	Wed			57
28	Thu			58
29	Fri			59
30	Sat			60
31	Sun		<i>National Unity Day</i>	

NOVEMBER – 2021				
Date	Day	Order	Particulars	Work Days
1	Mon			61
2	Tue			62
3	Wed			63
4	Thu		<i>Deepavali</i>	
5	Fri		<i>World Tsunami Day</i>	64
6	Sat			65
7	Sun			
8	Mon			66
9	Tue			68
10	Wed			67
11	Thu			68
12	Fri			69
13	Sat		<i>Second Saturday</i>	
14	Sun		<i>Children's Day</i>	
15	Mon			70
16	Tue			71
17	Wed			72
18	Thu			73
19	Fri		<i>Gurunanak Jeyanthi</i>	74
20	Sat			75
21	Sun		<i>World Television Day</i>	
22	Mon			76
23	Tue			77
24	Wed			78
25	Thu		<i>Thanks Giving Day</i>	79
26	Fri			80
27	Sat			81
28	Sun			
29	Mon			82
30	Tue			83

DECEMBER - 2021				
Date	Day		Particulars	Work Days
1	Wed		Commencement of University Practical Examination	
2	Thu		National Pollution Control Day	
3	Fri			
4	Sat			
5	Sun			
6	Mon			
7	Tue			
8	Wed		Commencement of University Exam for II yr & III yr UG students	
9	Thu			
10	Fri		Human Rights Day	
11	Sat		Second Saturday	
12	Sun			
13	Mon			
14	Tue			
15	Wed		Commencement of University Exam for II yr PG students	
16	Thu			
17	Fri			
18	Sat			
19	Sun			
20	Mon			
21	Tue			
22	Wed		National Mathematics Day	
23	Thu			
24	Fri		National Consumers Day	
25	Sat		Christmas	
26	Sun			
27	Mon			
28	Tue		Commencement of University Practical Exam for I yr UG & PG students	
29	Wed			
30	Thu			
31	Fri			

JANUARY – 2022				
Date	Day	Order	Particulars	Work Days
1	Sat		<i>New Year</i>	
2	Sun			
3	Mon		<i>Reopening of UG II yr & III yr and PG II yr (Even Sem)</i>	
4	Tue			
5	Wed		<i>Commencement of University Examination for I yr UG & PG</i>	
6	Thu			
7	Fri			
8	Sat			
9	Sun			
10	Mon			
11	Tue			
12	Wed		<i>National Youth Day</i>	
13	Thu			
14	Fri		<i>Pongal</i>	
15	Sat		<i>Thiruvalluvar Day</i>	
16	Sun		<i>Uzhavar Thirunal</i>	
17	Mon		<i>Reopening of I yr UG & PG (Even Sem)</i>	
18	Tue			
19	Wed			
20	Thu			
21	Fri			
22	Sat			
23	Sun			
24	Mon			
25	Tue		<i>Voters Day</i>	
26	Wed		<i>Republic Day</i>	
27	Thu			
28	Fri			
29	Sat			
30	Sun			
31	Mon			

FEBRUARY – 2022				
Date	Day	Order	Particulars	Work Days
1	Tue			
2	Wed			
3	Thu			
4	Fri		<i>World Cancer Day</i>	
5	Sat			
6	Sun			
7	Mon			
8	Tue		<i>Safer Internet Day</i>	
9	Wed			
10	Thu			
11	Fri			
12	Sat			
13	Sun			
14	Mon			
15	Tue			
16	Wed			
17	Thu			
18	Fri			
19	Sat			
20	Sun			
21	Mon			
22	Tue			
23	Wed			
24	Thu			
25	Fri			
26	Sat			
27	Sun			
28	Mon		<i>National Science Day</i>	

MARCH – 2020				
Date	Day	Order	Particulars	Work Days
1	Tue			
2	Wed			
3	Thu			
4	Fri			
5	Sat			
6	Sun			
7	Mon			
8	Tue			
9	Wed			
10	Thu		<i>No Smoking Day</i>	
11	Fri			
12	Sat			
13	Sun			
14	Mon			
15	Tue			
16	Wed			
17	Thu			
18	Fri			
19	Sat			
20	Sun			
21	Mon			
22	Tue			
23	Wed			
24	Thu			
25	Fri			
26	Sat			
27	Sun			
28	Mon			
29	Tue			
30	Wed			
31	Thu			

APRIL – 2020				
Date	Day	Order	Particulars	Work Days
1	Fri		<i>Telungu New Year</i>	
2	Sat			
3	Sun			
4	Mon			
5	Tue			
6	Wed			
7	Thu			
8	Fri			
9	Sat			
10	Sun			
11	Mon			
12	Tue		<i>Easter Day</i>	
13	Wed			
14	Thu		<i>Tamil New Year</i>	
15	Fri		<i>Good Friday</i>	
16	Sat			
17	Sun		<i>Mahavir Jayanthi / Easter Day</i>	
18	Mon			
19	Tue			
20	Wed			
21	Thu			
22	Fri		<i>Earth Day</i>	
23	Sat			
24	Sun			
25	Mon			
26	Tue			
27	Wed			
28	Thu			
29	Fri			
30	Sat			

CLASS TIME TABLE

Odd Semester 2021 – 2022

Day Hour	I	II	III	IV	V
D1					
D2					
D3					
D4					
D5					
D6					

Even Semester 2021 – 2022

Day Hour	I	II	III	IV	V
D1					
D2					
D3					
D4					
D5					
D6					

HANDBOOK COMMITTEE 2021 – 2022

President : Dr. S. PERUMAL (Principal)

coordinator : Mr. M. AVUDAYAPAPILLAI

Members : Dr. R. RAJALAKSHMI

Mrs. L. B. RESHMI

Mrs. K. VIJI



NATIONAL ANTHEM

"Jana -gana -mana -adhinayaka -jaya he
Bharata -bhagya-vidhata.
Punjab-Sindh-Gujarat-Maratha
Dravida-Utkala -Banga
Vindhya -Himachala Yamuna Ganga
Uchchala -Jaladhi-taranga.
Tava shubha name jage,
Tava shubha asisa mage,
Gahe tava jaya gatha,
Jana -gana -mangala-dayaka jaya he
Bharata- bhagya -vidhata.
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he".